



# Bed & Breakfast and Farmstay

Association of NSW & ACT Incorporated

ABN: 23 730 643 618

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www.bedandbreakfast.org.au - www.bedandbreakfastnsw.com.au

## Joining the Association - Bed & Breakfast and Farmstay NSW & ACT

### New Membership Information Pack - Contents:

- ❖ Membership Criteria And Fees
- ❖ Full Membership Application Form
- ❖ Associate Membership Application Form
- ❖ Accommodation Definitions
- ❖ Membership Benefits Summary
- ❖ Code of Practice

### Membership Criteria And Fees:

The Association currently provides two types of membership:

#### 1. Full Membership 2. Associate Membership

**1. Full Membership** of the Association is available only to persons who **own and operate** Bed & Breakfast, Farmstay or other eligible Hosted accommodation establishments, and who have **satisfied the criteria** established for that purpose by the Association, as set out in full in the **Code of Practice** (Copy Attached) established under the Rules of the Association\*.

In outline, these criteria are as follows and **must** be provided annually to the Association:

- a **certificate of currency of insurance for your business** indicating an adequate level of public and product liability.
- a current copy of the **Certificate of Registration of Business Name** from the New South Wales Department of Fair Trading or the Registrar-General's Office in the ACT.
- a statement of compliance **with any applicable local authority requirements** in relation to your business.
- a statement to the effect that you are willing to conduct your business in terms of the **Association's Code of Practice**.

**Full Membership annual fee** is based on the number of lettable units available (renewable on anniversary of joining date) + \$55 Joining Fee.

<b>Annual Fee Per Lettable Units</b>					
(Lettable Units are per each guest bedroom, cottage, apartment or suite)					
<b>1 = \$198</b>	<b>2 = \$231</b>	<b>3 = \$264</b>	<b>4 = \$297</b>	<b>5 = \$330</b>	<b>6+ = \$363</b>

**To apply** – fill out the Full Membership Application Form Part 1 & 2 and return to the address on the form.

**2. Associate Membership** is available to persons who operate or intend to own and operate a Bed & Breakfast, Farmstay or other eligible Hosted accommodation establishments and for reasons acceptable to the board of the Association fall short, on an interim basis, of the requirements of full membership.

**Associate Membership annual fee** is \$165 (renewable on anniversary of joining date) + \$55 Joining Fee.

**To apply** – fill out the Associate Application Form and return to the address on the form.

\*A copy of the Rules of the Association may be obtained by writing to the chair of the Association at: PO Box R 1372 Royal Exchange NSW 1225 or by sending an e-mail request to office@bbfassociation.com.au.